

Creative Suite - 2 Days

Overview

This course has been developed for those who have purchased Adobe Creative Suite and who wish to understand the fundamentals of the applications that make up the Suite, and to learn how they work together to produce various documents.

Prerequisites

There are no prerequisites for this course. This is aimed at new users or existing users, who have had no previous formal training.

Exercises

This course is instructor led, involving the utilisation of examples and exercises in a workshop environment.

Topics

Illustrator

- Basic Drawing Tools
- Bezier Drawing
- Pathfinder
- Working with Text
- Layers
- Effects
- Live Paint
- Live Trace
- Saving as AI and PDF

Photoshop

- Cropping
- Image Colour Modes
- Rotate and Resize
- File Formats
- Enhancing Images
- Using the TouchUp Tools
- Effects
- Basic Layers
- Layer Masks

InDesign

- Document Setup
- Formatting Text
- Using Styles
- Working with Columns
- Linking Text Frames
- Inset Spacing and Frames
- Applying Colour
- Multiple Pages
- Master Pages
- Page Numbering
- General Layouts
- Preparing for Print
- Converting to PDF

Acrobat

- Using the Bookmarks Panel
- Merging and Extracting Pages
- Adding Hyperlinks
- Basic Forms
- Locking a PDF