



Adobe InDesign for QuarkXpress Users - 2 days



This course has been designed to provide a seamless transition from QuarkXpress to InDesign, Adobe's widely acclaimed desktop publishing application.

The course will transfer your existing skills to the new InDesign environment as well as providing a comprehensive, practical understanding of the wide range of new features in InDesign.

You will also explore InDesign's superb integration with both Illustrator and Photoshop.

Introduction - Importing a QuarkXpress document into InDesign

- Loading paragraph and character styles from a Quark document
- Using the Navigator palette
- Simultaneous views of the same document
- The InDesign toolbox
- Using text and graphics frames
- Importing from Illustrator and Photoshop
- InDesign shortcuts

Text Controls

- Using the single-line and multi-line text composers
- Hyphenation and justification controls
- Using the Baseline grid
- Using Baseline shift
- Setting paragraph indents
- Precision kerning controls
- Creating in-line graphics
- Using stroke and fill on text
- Converting text to outlines
- Using the Story Editor

Working With Styles

- Creating paragraph styles
- Editing paragraph styles
- Using nested styles
- Basing one style on another
- Loading styles from other documents or templates

Working With Master Pages

- Creating and editing master pages
- Creating headers and footers
- How to unlock items on a page
- Automatic page numbering

Working With InDesign

- Creating tables in InDesign
- Importing tables from Excel
- Turning tab-delimited text into tables
- Using tables for layouts
- Formatting tables
- Using colour-fills for alternating rows

Customising Your Workspace

- Using the Control Palette
- Printing from InDesign
- Using the Separations Preview palette
- Using Preflight
- Exporting as a pdf
- A print checklist

Advanced Typographical Controls

- Using the Paragraph Composer
- Using optical kerning
- Using margin alignment
- Using dynamic text preview
- Working with transparency
- Creating drop shadows
- Using feathering
- Placing transparent Photoshop files
- Using soft edges
- Importing images with clipping paths
- Editing Photoshop clipping paths in InDesign
- Using the TextWrap tool